

# Birthday Party Planning Checklist



## 2 Months Before

- 1. Choose a Theme: 🎨 Get creative and pick a theme that reflects the birthday child's interests, whether it's superheroes, princesses, cars, tropical, or a splash theme!
- 2. Book the Venue: 🏠 Whether it's at home or a local park, secure the perfect spot for the party festivities.
- 3. Review Bounce House/Slide Options: 🏰 Add some extra excitement with a fun bounce house or slide from Pick Up Your Party. Look at the [catalog](#) with the family.



## 1 Week Before:

- 1. Prepare Decorations: 🎈 Create or start assembling your festive decorations, order signs or banners, etc.
- 2. Prep Party Food: 🍰 Prepare or purchase any food and drinks that can be made in advance. Make the goodie bags for the party.
- 3. Charge Cameras: 📷 Make sure you have plenty of battery power to capture all the memorable moments!
- 4. Delegate important roles such as someone to be in charge of games, a cleanup crew, a grill master, etc.

## 1 Month Before

- 1. Send Invitations: ✉️ Design and send out fun invitations to all the guests.
- 2. Reserve the party inflatable and purchase any other games/activities such as a piñata, sack race, musical chairs, cornhole, etc.
- 3. Plan the Menu: 🍕 Decide on a menu that includes kid-friendly favorites like pizza, chips, popcorn, and colorful fruit skewers.
- 4. Order Decorations: 🎉 Purchase or order decorations that match the party theme, such as balloons, banners, and tableware.

## The Day Of:

- 1. Welcome Guests: 🎊 Greet guests as they arrive and direct them to the party area, setting the tone for a day full of fun and laughter.
- 2. Setup the party inflatable.
- 3. Enjoy the Party: 😄 Relax and soak in the joy of celebrating your child's special day with loved ones, making memories that will last a lifetime!

